

# DEED OF APPOINTMENT OF ADDITIONAL TRUSTEES

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**Please read the following notes carefully before completing this Deed.**

- 1 This Deed is designed for use with trusts governed by the laws of England, Wales and Northern Ireland.
- 2 This Deed is suitable for use where the Settlor has the power to appoint additional trustees.
- 3 When complete, please email a **certified and dated copy** of the deed to **Guarantees@va.monumentinsurance.com**, or post by international airmail to Monument Life Insurance DAC, Bishop's Square, Redmond's Hill, Dublin D02 TD99, Ireland.  
Please then **retain the original of this deed** with the original trust form and policy document for your own records as you may be required to produce them in the future.
- 4 Please note that the new trustee being appointed must also complete and submit the **Policyholder Details form**. This can be found at [www.monumentregroup.com/guarantees](http://www.monumentregroup.com/guarantees)
- 5 Details on the proof of identity and address documents that must also be submitted are contained in our Policyholder Details form.

Personal information you provide on this form will be held and processed by us in accordance with the European General Data Protection Regulation, Irish data protection law and any applicable national privacy legislation. We need to collect this personal information so that we action your instructions and in doing so carry out our contractual obligations.

See our **Data Privacy Notice** which can be found on our website [www.monumentregroup.com/guarantees/](http://www.monumentregroup.com/guarantees/)

It explains how we manage your personal information and provides details on your data protection rights, how long we will hold information on you, contact details of our Data Protection Officer should you have any queries or concerns and how you can contact the Irish Data Protection Commission. If you provide Monument with personal information relating to any other individual you must ensure that you have a lawful basis to collect and process it. In completing this form, you confirm that you have provided any such individual with a copy of our **Data Privacy Notice** and all other information that such an individual is legally entitled to under the European General Data Protection Regulation.

This form is supplied as a specimen only. Individuals are advised to consult their solicitors or obtain such other advice as may be necessary to ensure that their wishes are properly documented and given effect.

**Notes for users**

These notes are for guidance only and do not form any part of the Deed.

Please enter the Name(s) and Address(es) of person(s) making the appointment ('The Appointer').

Please enter the Name(s) and Address(es) of the person(s) being appointed as Trustee(s).

Insert name(s) of Settlor(s).

Insert the Date of Trust Request/Declaration of Trust and, if applicable (i.e. where a policy is held in the trust), Policy Number and Name of Insurer.

This **Deed of Appointment** is made between

Name

i

of Address

Postcode

Name

ii

of Address

Postcode

(hereinafter referred to as 'the Appointer') and

Name

i

of Address

Postcode

Name

ii

of Address

Postcode

(hereinafter referred to as 'the Trustee(s)')

Whereas the Appointer has the power to appoint additional trustees under or pursuant to a trust request/declaration of trust by

and dated

to which the Policy numbered  ('the Policy')

issued by **Monument Life Insurance dac** is subject; and whereas the Appointer is desirous of appointing the New Trustee(s) to be trustee(s) of the trusts established by the said trust request/declaration of trust, the Policy, the full benefit thereof and all monies payable thereunder in each case, if applicable and otherwise as more fully set out in the said trust request/declaration of trust, to act jointly with the present trustees thereof (if any);

NOW THIS APPOINTMENT witnesseth that the Appointer hereby, in accordance with the power conferred by the said Trust Request/Declaration of Trust, the Trustee Act 1925, the Trustee Act (Northern Ireland) 1958 or otherwise howsoever, Appoints the New Trustee(s) to be trustees of the Policy where applicable and of the trusts hereinbefore mentioned, to act jointly with the present trustees thereof (if any); and by their execution hereof the New Trustee(s) confirm acceptance of office.

We hereby certify that this instrument falls within Category A of the Schedule to the Stamp Duty (Exempt Instruments) Regulations 1987.

Date of Signing this Deed

**Date of Execution**

DD MM YYYY

**In witness whereof** the parties hereto have executed this Deed as follows:

**Signed as a Deed and delivered:**

**By the Appointer in the presence of**

Witness Signature

Witness Signature

Witness name (in block letters)

Witness name

Address

Address  
Postcode

Appointer Signature

Appointer Signature

Appointer Signature

Appointer Signature

**Signed as a Deed and delivered:**

**By the New Trustee(s) in the presence of**

Witness Signature

Witness Signature

Witness name (in block letters)

Witness name

Address

Address  
Postcode

New Trustee Signature

New Trustee Signature

New Trustee Signature

New Trustee Signature

This section of the Deed is designed to obtain a witnessed signature to each Appointer. A witness should be an adult and should not be a party to the Deed. A witness can witness more than one signature. Your financial adviser may act as a witness if he/she is not a party to the Deed.

This section is designed to obtain a witnessed signature to each new Trustee. The rules relating to who may act as witness are as outlined in the above note.



Monument Life Insurance dac is registered in Ireland number 325795 with its registered office at 2 Park Place, Ground Floor, Upper Hatch Street, Dublin 2, Ireland and is regulated by the Central Bank of Ireland and subject to limited regulation by the Financial Conduct Authority and the Prudential Regulation Authority.