

IT BUSINESS ANALYST – CONTRACT

If understanding business needs as they relate to a potential change or transformation is one of your key strengths, we are interested in hearing from you. The role of IT Business Analyst is a key role interfacing between business and IT teams & resources.

Reporting to the IT Business Solution Manager, documentation of the business needs, identifying the technical solution / approach required to achieve deliverables will be at the centre of this new role as we continue to grow and expand our team in Dublin.

You will develop relationships with the business representatives and build up a knowledge of their current and future requirements. You will also liaise with our project delivery team to ensure that each project scope is clear and that required project objectives are successfully achieved prior to supporting handover of project deliverables to operational support teams.

RESPONSIBILITIES

Project Business Requirement identification

- Working closely with business representatives to understand rationale on proposed changes, improvements, etc.,.
- Gaining detailed understanding of current (as-is) solution as well as reason for proposed changes – new requirement, upgrades, problem resolution, regulatory, etc.,.
- Documenting of requirements – aligning of business need against specific IT solution meeting that need
- Obtaining signoff on needs and solutions
- Maintain relationship between IT and business, providing a conduit between functions

Support delivery of identified requirements

- Continual engagement throughout delivery process, to ensure coherence of project deliverables to business requirements
- Facilitate removal of any ambiguity / clarify any requirements
- Support project team in keeping sight of business needs
- Support and manage documentation throughout all Project Phases
- Creation of / assisting in creation and execution of test plans

Project / Task co-ordination

- Support project teams where required, to take ownership of co-ordinating small tasks or work packages
- Provide timely updates into project / delivery lead on assigned activities
- Maintaining of project documentation

ROLE REQUIREMENTS

- Experience of eliciting and writing detailed business requirements documents
- Experience working in Financial Services an advantage
- Demonstrable ability to extensively analyse business processes and work flows.
- Demonstrable ability to help explain technical terms to non-technical personnel and vice versa
- Project co-ordination
- Proactive mindset
- Good working knowledge of IT infrastructure and environments, IT Security knowledge and experience
- Knowledge of Control Frameworks; e.g. ITIL, ISO27001, PCI, GDPR
- Knowledge of cloud based technologies – e.g. MS Azure, Teams, O365
- Strong communication skills
- Strong writing and documentation skills; highly organized
- Experience of large data volumes or data migrations
- Knowledge of Managed File Transfer
- Fluency in French is desirable